

BELFAST BOYS' MODEL SCHOOL

Ballysillan Road
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Web-site: www.bbms.org.uk

Principal: Mrs M Montgomery

Chair of Board of Governors: Mr George Sweetlove

**Controlled School
Boys' Secondary**

Age Range: 11-18

Admission No: 190

Enrolment No: 1045

**Open Night
BOOKABLE TOUR**

Monday 27th January 2025 – 4.00 pm – 8.00 pm

Booking of individual family tour through School website from Monday 13th January 2025

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL

The Board of Governors delegate to the Principal, or her nominee, those functions relating to the admission of pupils.

ADMISSIONS POLICY

ADMISSIONS CRITERIA FOR ENTRY OF PUPILS TO YEAR 8 IN SEPTEMBER 2025

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 28th January 2025 at 12 noon (GMT) and an application submitted by the closing date of 20th February 2025 at 12 noon will be treated as a punctual application. An application received after 12 noon on 20th February 2025 and up to 4pm on 25th February 2025 will be treated as a late application.

Admissions Criteria will be applied in the following order.

- 1** A boy whose brother attends Belfast Boys' Model School.¹
(This must be indicated on the Transfer Application noting name of brother).
- 2** A boy whose sister attends Belfast Model School for Girls.¹
(This must be indicated on the Transfer Application noting name of sister).
- 3** The first boy in the family to transfer to a secondary (non grammar) school.¹
(This must be indicated on the Transfer Application).
- 4** Those applicants for whom Belfast Boys' Model School is the closest controlled school (ie straight line distance from home address to the main entrance of the school in Ballysillan Road). **In order to ensure accuracy and impartiality, this information will be provided by the Northern Ireland Ordnance Survey Office.**
- 5** In the event of us still not reaching our quota after the application of criteria 1–4, then the final place(s) will be offered to those applicant(s) who live closest to the main entrance to the school (Ballysillan Road). **In order to ensure accuracy and impartiality, this information will be provided by the Northern Ireland Ordnance Survey Office.**
- 6** In the event of applicants still tying, boys will be selected for admission on the basis of initial letter of surname (as entered on Birth Certificate) in the order set out below:

T R G H F E X Z Y L J U W D V M O K C I S Q P B A N

This order was determined by a randomised selection.

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

NB All relevant information relating to Criteria 1–6 **MUST** be included on the Transfer Application or else it cannot be taken into consideration.

¹The definition of 'child of the family' covers those children being cared for in the same household by the same parents/carers. Brother/sister is considered to be a child of the family.

Should family circumstances change after completion of the Transfer Application, it is essential that the parents/guardians inform the Post Primary Admissions Office by 25th February 2025, no later than 4.00 p.m.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Transfer Application/Application Form.

If the requested evidence is not provided to the Board of Governors by the deadline specified, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

Should a vacancy arise after 10th May 2025, all applications for admission to Year 8 that were initially refused along with new applications and applications where new information has been provided, will be treated equally and the published criteria applied.

This waiting list will be in place until the 1st September 2025.

If parents/guardians wish to have their son's name remain on the waiting list, beyond this date, they should inform the school in writing. This waiting list will be in place until 30th June 2026.

The school will contact you in writing if your son gains a place by this method.

Please contact the school should you wish to have your son's name removed from the list.

Applications and Admissions

Year	Admissions No	Total Applications <i>ie.</i> <i>All preferences</i>	Total Admissions
2022/23	200	207	199
2023/24	200	200	196
2024/25	200	178	172

ADMISSIONS CRITERIA – Years 9 – 12 - Criteria will be applied in the following order

- 1** A boy whose brother attends Belfast Boys' Model School.¹
- 2** A boy whose sister attends Belfast Model School for Girls.¹
- 3** A boy who is the first child in the family to transfer to a secondary (non grammar) school.¹
- 4** A boy whose subject choice can be accommodated by Belfast Boys Model School. (This applies to boys applying for places in Years 11-12)
- 5** A boy who has a satisfactory record of attendance (ie over 90% during the previous school year). Mitigating circumstances will be considered in the case of illness, but must be supported by medical evidence. Such mitigating circumstances must be provided in writing.

N.B. All relevant information relating to Criteria 1 - 5 MUST be included on the Application or else it cannot be taken into consideration.

¹The definition of 'child of the family' covers those children being cared for in the same household by the same parents/carers. Brother/sister is considered to be a child of the family.